

Report to Council

To: Transportation Committee – New Business
From: Administration - Operations
File #: DOP-CC-10
Date: March 8, 2021
Re: Engineering Services for Saskatchewan Ave. W. Design & Contract Administration

ISSUE:

To award a contract for pre-design of the upgrading of Saskatchewan Avenue West

ALTERNATIVES:

1. Do not award the contract.
2. Award the contract to Stantec Consulting Ltd.

BACKGROUND/ANALYSIS:

The City of Portage la Prairie issued a request for proposals for consulting services for Design and Contract Administration of Saskatchewan Avenue West upgrades. The scope of work includes completing the design work started in the previous pre-design project, developing tender documents, and contract administration. The redeveloped roadway would include; a 4 lane divided road, median turning lanes, bicycle lanes, asphalt surface, concrete curb and gutter, boulevards, improved drainage, aesthetic/architectural surface improvements, defined parking, sidewalks, and improved pedestrian and cyclist access and safety. The project will also include replacing the existing sewer and water lines and drainage outfalls to Crescent Lake. The proposed timeline would have construction completed in 2024. The request for proposal closed on February 25th, 2021.

Three proposal packages were sent out and three proposals were received. The proposals were evaluated according to Policy ENG-F, with scoring as follows:

COMPANY	Total Fees	POINTS
Stantec Consulting Ltd	\$2,105,169.50	92.5
KGS Group	\$2,100,000.00	92.4
WSP Canada Group Limited	\$2,845,059.00	85.7

Stantec and KGS both had excellent proposals that went into detail on how they would approach the project and provide additional value, and both had highly qualified personnel. WSP also had a good proposal. As indicated in the table the fees for Stantec and KGS were extremely close

but Stantec's fees included additional hours which gave them a slight advantage in the total score.

The evaluation was based on the total project, but it will be awarded in two contracts with the Phase 1 contract to begin immediately and the Phase 2 contract to be awarded on the confirmation of grant funding.

Stantec's proposed Phase 1 cost is \$386,792.50 plus taxes, which includes an estimated \$67,345.10 in disbursements. This is less than the amount budgeted of \$453,840 and allows for possible changes that could come up during the project.

ADMINISTRATIVE RECOMMENDATION:

THAT the Council of the City of Portage la Prairie award the Phase 1 contract for Engineering Services for Saskatchewan Ave. W. Design and Contract Administration, to Stantec Consulting Ltd. for the upset limit price of \$386,792.50 plus taxes.